

## **HARRIS COUNTY PUBLIC HEALTH RYAN WHITE GRANT ADMINISTRATION**

### **POLICY AND PROCEDURE FOR FINANCIAL MANAGEMENT**

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**REVISED DATE:** 03/17

Site Visit Guideline 7.8

#### **POLICY:**

All Ryan White Part A funded agencies will develop and maintain a financial management system which may be based on the regulations set forth in the Service Contract and/or RFP.

#### **PROCEDURE:**

Ryan White Grant Administration shall perform a review of the agency's financial management infrastructure. This review may include, but is not limited to the following:

- Accounting System Review
- Purchases
- Personnel Payroll Review
- Billing Procedures Review
- Internal Controls Review
- Cost Allocation Plan Review

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**Approved by Manager**  
**HCPH – Ryan White Grant Administration**

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**Date**